



Smithwell Lane  
Heptonstall  
Hebden Bridge, HX7 7NX  
01422 842 533

# Heptonstall Junior & Infant School



*'Pupils are proud of their school. They enjoy coming to school and they attend regularly. Pupils and staff see the school as one big family and support each other happily. Adults have high expectations for pupils' learning and behaviour. Pupils are confident, polite and respectful when speaking to adults'*

*Ofsted 2023*



# Welcome to Heptonstall Junior & Infant School

We are delighted that you have expressed an interest in Heptonstall Junior & Infant School.

You can be confident that we will be constantly striving to provide education of the highest quality for your child throughout his/her time in school. At Heptonstall we strongly believe that every child matters. There is a driving determination to ensure that pupils and adults in the school reach their full potential. Our ethos is a simple one 'Building For The Future'.

A variety of high quality enrichment activities effectively extend the curriculum and provide memorable experiences for all pupils.

We place a high value on establishing close links between home and school so that we can work effectively together, enabling each child to achieve their full potential. We would welcome your involvement in school life, whether this is by attending our community events and assemblies, volunteering to help in class, or even becoming a parent governor.

We hope that this booklet will give you all the information you need about the school, but if you have any further questions at any time please do not hesitate to contact the school.

Mrs Fiona Pether  
Executive Headteacher

Miss Megan Dodd  
Head of School



# The Family of Learning Trust

We are very proud to be part of the Family of Learning Trust, which the school joined in December 2023. We work very closely with all our partner schools. Both leaders, teachers and support staff work very closely with their counterparts in all the School in the Trust to share good practice and ensure consistency.

## Message from our CEO

At the Family of Learning Trust we are passionate about making a difference to lives of all our children. We want each of our schools to be the best that they can be and for each child to discover the skills, abilities, talents and interests that lie within them. We believe passionately that it is our responsibility to ensure that children feel safe and secure and that it is our role to instill values within children in order that they go on to be successful learners, confident individuals and responsible citizens.

Mrs Shameem Hussain

CEO The Family of Learning Trust



# We Aim;

- To have committed staff who inspire and motivate individual children to achieve their highest standards.
- To broaden pupils' horizons through an exciting and engaging creative curriculum.
- To make good progress especially in English and Maths.
- To provide a stimulating, challenging and creative learning environment.
- To maintain high expectations for our children's performance.
- To develop a healthy lifestyle.
- To be proud of our school and promote an ethos and environment in which children enjoy learning.
- To develop enthusiastic, independent and confident learners.
- To develop pupils who feel valued as an individual and as a member of the school community.
- To understand the need to treat others as equals regardless of sex, race or religion.
- To develop our children's sporting and artistic talent.
- To promote children's rights and empower them to become global citizens



# School Uniform

School uniform is compulsory for all pupils

- A red jumper or cardigan (this can be with or without the school's logo on it) for Reception to Year 4
- A black jumper or cardigan (this can be with or without the school's logo on it) for Year 5 & Year 6
- A white polo shirt or white collared shirt
- Grey or black trousers/skirts/dresses
- Grey or black tights with skirts and dresses
- Red gingham summer dresses for the girls in summer
- Grey or black smart shorts for boys in summer
- PE Kit: This can be a plain white T-Shirt ( Branded T-Shirts are available in school), a pair of grey or black shorts / leggings / tracksuit bottoms & black gym pumps or trainers.
- Swimming: Suitable swim trunks / shorts (+ swim t-shirt if preferred) for boys. Full body swimming costume ( or swim shorts and swim t-shirt) for girls. Bikinis and Tankinis are not allowed. Goggles & Swim hats at parents discretion

We STRONGLY recommend that you put your child's name in their uniform and talk to them about how to be responsible for it. Footwear should be black, safe, weather appropriate and sensible. High heels and back-less shoes are NOT permitted for safety reasons



# Clothing

Please ensure your child has a coat at all times as children play outside everyday. In cold weather they will need a hat, scarf and gloves. In warm weather they will need a sun hat.

- Children need to wear sensible shoes, NOT sandals.
- Please write your child's name on ALL clothing. Jewellery (with the exception of studded earrings) is NOT permitted.
- Children should have sensible hair styles and should not have inappropriately coloured hair or unusual haircuts.
- Headwear such as headbands can be worn but must be in the school colours.

# The School Day

	Reception & Key Stage 1	Key Stage 2
8.45	Doors Open	
8.55	Morning Registration	
10.40	Break Time	
12:15	Lunchtime	
13:15	Afternoon Registration	
14:15 to 14:30	Break Time (KS1 only)	-----
15:30	End of School	



# Assemblies

Children attend three school assemblies throughout the week plus our Friday celebration assembly on the last Friday of the month. Assemblies are always an extension to the learning that takes place within the classroom and are generally based around our school values.

# Snacks

Acorn Class : Milk is free for under 5's, over 5's can be provided at a small cost (please register with [Cool Milk](#) for either free or paid milk at ). Fruit is provided for free under a government scheme for Reception to Year 2 children.

Saplings & Oak Classes: Milk can be provided at a small cost by [Cool Milk](#). Snacks are permitted at break time. Please ensure they are of a healthy variety (no chocolates / sweets are permitted– also nuts must not be brought onto the premises under any circumstance)

# Parking

The car park is for staff only. Please ensure you park your car away from the school premises and not on the cobbles or yellow lines. This is for the continued safety of the children.

# Our Building and Grounds

We are extremely proud of our school building and grounds and are constantly thinking of ways to improve the provision for all pupils.





# Forest School

Heptonstall is delighted to be able to offer a Forest School on Friday Mornings; funded by Heptonstall PFA and run by Oaks Apple Forest School. Your Class Teacher will be in contact regarding the clothes children must bring and when they will participating.



# Extra-curricular Activities

Heptonstall also provides opportunities for a range of educational trips and visits throughout the year and pupils can take part in various residential experiences.

Heptonstall is committed to developing the talents of its pupils in a wide range of areas and we encourage pupils to take part in our extra-curricular activities such as Art Club, Mindfulness Moments Club, Board Games Club and Choir.

The Family of Learning Trust has a Sports and Health Coordinator who organises inter school competitions.

Children have the opportunity to join club activities at lunchtimes and after school. For after school activities parental permission is needed. Parents will be informed of the after school clubs available for pupils to participate in on a half termly basis.

# Breakfast Club

We run a Breakfast Club on Mondays, Tuesday & Wednesdays 7.30am to 8:45am. The cost is £4 per morning. Toast is provided. Please contact the School Office to register your child(ren).



# Homework

The school believes that homework is an essential part of pupil progress. Parents are provided with a half termly information sheet explaining what children are learning in school and how they can be supported at home.

**Children will be asked to undertake various tasks according to their age. Remember to talk to your child each day about what they have been doing in school.**

- Read at home each evening.
- Learn spellings for a weekly Spelling Test.
- Learn Rapid Recall of additions up to 10 and 20, Number Bonds and multiplication tables.
- Complete a weekly Maths task.
- Complete occasional research which will link to their creative curriculum topic.

Sapling & Oak Class children who struggle to fit homework in during the week at home can complete it on Friday afternoons by attending our afternoon homework club.



# Attendance

School starts at 8.45am and this is when the doors open.

Attendance is monitored on a daily basis and we take swift action when we are concerned. We are here to help any family who may need support in getting children to school.

## ***Entry & Exit to the school***

### **ENTRY INTO SCHOOL**

All Children enter School through the Glass Corridors.

Children in both Key Stages are allowed to come quietly into school between 8.45am and 8.55am. Teachers will be present in their classrooms from this time.

Attendance is monitored on a daily basis and we take swift action where we are concerned. We are here to help any family who may need support in getting children to school.

### **LEAVING SCHOOL AT THE END OF THE DAY**

Children exit from the same door as above. Children in Oak and Sapling Classes **MUST** be handed over to parents. Children in Oak Class will be allowed to leave unaccompanied if their parents have sent in a letter to allow them to do so.

Please ensure your child knows who is collecting them each evening.

Please be prompt at the end of day! If for whatever reason you know you are going to be a few minutes late (e.g. stuck in traffic) then please endeavour to contact the school ASAP so we can make sure your child is informed and looked after – a few minutes not knowing can seem a lifetime to a young child!



# Dinner/Packed Lunch Arrangements

We buy our school meals from Scour Road Academy. There is a varied and balanced menu.

There is a choice of meals each day and special dietary needs can be catered for.

Pupils are encouraged to drink water only during the school day. There is a water in each classroom. They should not bring juice other than for having with a packed lunch.

If you wish your child to have a school meal, they are £2.60 per day/£13.00 per week and this amount is to be paid via Online Banking wherever possible. Please contact the school office for the bank details.

The school dinner menu for the week can be found on our [website](#). Children in Reception, Year 1 and Year 2 are entitled to free school meals as part of the governments universal infant free school meal scheme. If you think you may be eligible for means tested free school meals please click on the link below:

Calderdale Council - [FSM Application](#)

## Policies

There are a number of policies that Parents need to be aware of. These can be found on our [website](#).



# Parents and School

We are committed to working in partnership with parents and carers to ensure that all pupils reach their potential. We have a firm, fair and consistent policy for rewards and behaviour which ensures that all children feel safe, respected and valued and receive recognition for their many successes.

Our staff and Governors are dedicated and caring and the 'Open Door' policy of the school means there will always be a senior member of staff available to discuss any problems or issues you have.

Parents are invited to attend Parents' Evenings giving them the chance to meet their child's class teacher and to discuss their child's progress. Three evenings are held for each class throughout the year. Parents receive an annual report about their child/children. These are sent to parents in July and an opportunity is then given for parents to meet the class teacher to discuss the report.

We use an app in school to communicate with parents called Dojo. This is very easy to download onto your phone and allows you to not only be able to see the wonderful work your child is doing and comment on it but it also means you can message your child's teacher directly.

You can keep up to date with our latest news through Dojo and our monthly newsletters or on our [school website](#).

## Complaints Procedure

If you wish to make a complaint about the school, please contact the Executive Headteacher on 01422 842533.





**HEPTONSTALL JUNIOR & INFANT SCHOOL**

**SMITHWELL LANE, HEPTONSTALL**

**HX7 7NX**

**Telephone: 01422 842533**

**Email: [admin@heptonstallschool.co.uk](mailto:admin@heptonstallschool.co.uk)**

**Executive Headteacher & DDSL: Mrs F Pether**

**Head of School, DSL & SENDCo: Miss M Dodd**